

Bourbonnais Main Office 315 Main Street NW Bourbonnais, IL 60914 815.936.7600 • Fax 815.932.5559 Kankakee Downtown Office 333 East Court Street Kankakee, IL 60901 815.932.5000 • Fax 815.932.5009

Employment Application

PERSONAL INFORMATION

Job Applied For:	Date:	
Name (Last, First, Middle Initial):		
Address:		
City:	State:	Zip:
Email:	Daytime Phone:	
Are you 18 years of age or older? 🗅 Yes 🗅 No 🔸 If NO, can you submit a work permit? 🗅 Yes 🗅 No		

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other protected group status.

DESIRED EMPLOYMENT

What position or type of work are you seeking?	If hired, when will you be available to start?	Salary desired
Are you employed now?	If so may we inquire of your present employer	? 🗆 Yes 🗔 No
Ever applied to Peoples Bank before? Yes No	Where?	When?
Ever worked for Peoples Bank before? 🖵 Yes 🗔 No	Where?	When?
Are you interested in: 🗅 Full-time 🗅 Part-time 🗅 Temporary	What days and hours are you willing to work?	Can you work overtime if required?
	spaper Advertising	



EDUCATION

SCHOOL LEVEL	NAME AND ADDRESS OF SCHOOL	COURSE OF STUDY	YEARS COMPLETED	DIPLOMA DEGREE
High School				
College				
Trade/Business/ Correspondence School				

GENERAL

Describe any job related specialized training, apprenticeship, skills and extra-curricular activities:

(Please do not include any information that would reveal a protected class status)

List any job-related professional or technical organizations to which you belong:

(Please do not include any information that would reveal a protected class status)



EMPLOYERS

Name of Present or Last Employer:				
Address:				
City:		tate: Zip:		
Job Title:	Starting Date:	Leaving Date:		
Name of Supervisor:	Title:	Phone:		
Description of Work:	scription of Work:			
Reason for leaving:				
reason for reaving.				
Name of Previous Employer:				
Address:				
City:		State:	Zip:	
Job Title:	Starting Date:	Leaving Date:		
Name of Supervisor:	Title:	Phone:	Phone:	
Description of Work:				
Reason for leaving:				
Name of Previous Employer:				
Address:				
City:		ate: Zip:		
Job Title:	Starting Date:	Leaving Date:		
Name of Supervisor:	Title:	Phone:		
Description of Work:				
Deres for her tra				
Reason for leaving:				



SPECIALIZED SKILLS

Please check skills/equipment operated:			
Microsoft Word	Microsoft Outlook	□ Other:	
Microsoft Excel	Desktop Publishing		
Microsoft PowerPoint	🗅 10-Кеу		

REFERENCES

NAME	ADDRESS	BUSINESS & PHONE	YEARS ACQUAINTED

Can you meet the job requirements of the position for which you applied with or without an accommodation? Yes No-Explain:
Can you meet the work schedule or attendance requirements of the job?
Can you, if employed, submit verification of your legal right to work in the United States? Yes No-Explain:

APPLICANT'S STATEMENT

I certify that the facts contained in this application and any accompanying resume are true and complete to the best of my knowledge. I understand that any falsification, omission, misrepresentation or concealment of information on this application or resume may be sufficient grounds for disqualification from further consideration for hire or immediate discharge and that Peoples Bank of Kankakee County shall not be liable in any respect if my employment is so denied or terminated.

I authorize investigation and verification of all statements contained herein and the references and former employers and employees to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise to include credit history, education, employment verification, personal references and criminal records. I release the company from all liability for any damage that may result from receiving and/or using such information.

I hereby understand and acknowledge that, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and that Peoples Bank of Kankakee County may discharge Employee at any time with or without cause or notice. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. I also understand that this application and any employee manuals or handbooks that may be distributed to me shall not be construed or relied upon as a contract.

Signature of Applicant

Date