

## Document Checklist Real Estate Loans

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1. Company documents:
  - Articles of Organization or Articles of Incorporation
  - IRS Assignment of EIN
  - Operating Agreement or Bylaws (not required if single member)
  - Driver's License for all members or managers
  - SSN, phone number, & email address for all members or managers
2. Driver's License for all guarantors
3. 3 years of Personal Tax Returns
4. 3 years of Business Tax Returns
5. Purchase Contract (if applicable)
6. Balance Sheet & Income Statement for business (year to date)
7. Debt Schedule
8. Rent rolls and/or leases (if applicable)
9. Survey (if applicable)